



TOWN OF  
VICTORIA PARK

Urban Forest Implementation  
Working Group  
Notes – 21 August 2023



**WE'RE OPEN**  
VIC PARK



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## **1 Opening**

Meeting opened: 7.30am

### **Acknowledgement of country**

*Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaadijtin, moort, wer boodja ye-ye.*

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

## 2 Attendance

### UFS Implementation Group Members

Rowena Skinner  
Emma Monk  
Ngairé Howard  
Nadia D'Hart

### Councillors

Cr Bronwyn Ife  
Cr Peter Devereux

### ToVP Representatives

Natalie Martin-Goode (Chief Community Planner)  
David Doy (Manager Place Planning)  
Deniqua Boston (Place Leader, Urban Forest)

Gregor Wilson (Manager Infrastructure Operations)  
Penny Fletcher (Parks Technical Officer)

### Meeting secretary

Nil

### Presenters

Nil

### Observers

Nil

### Apologies

Shelly Woods (Executive Assistant, Chief Community Planner)  
Cr Luana Lisandro  
Rachel Guilfoyle (Team Leader Natural Areas)

### 3 Presentations

#### 3.1 UF program implementation update

<b>Time</b>	<i>5mins</i>
<b>Presenter</b>	<i>Deniqua Boston</i>
<b>Attachments</b>	1. Planting Season 2023 - Physical Project List [3.2.1 - 1 page]

#### Purpose of the item

To inform the working group of the Urban Forest progress and cost of delivery.

#### Outcome/Discussion

Awareness of current project status, and cost associated with works. This will also inform the group, helping to guide future conversations and future project planning.

DB: 139 trees remaining for planting this season, scheduled for completion by the end of August.

Cr Dev: Can we review the tree size guide including the maximum sized tree the Town would support through the UF Grants?

#### Strategic outcomes

Nil

#### 3.2 UF Support Role Update

<b>Time</b>	<i>10mins</i>
<b>Presenter</b>	<i>David Doy + Deniqua Boston</i>
<b>Attachments</b>	Nil

#### Purpose of the item

Inform and update the working group of the recruitment for the UF Events and Education role and the UF external communications contract with AVA Agency.

#### Outcome/Discussion

Informed members of the group.

DD: Group, please promote the role vacancy within your networks. We are expecting a 6 week turn around once applications close on the 25 August.

RS: Thank Aleisha for her work in the role.

#### Strategic outcomes

Nil

### 3.3 UF Events and Education Update

<b>Time</b>	10 mins
<b>Presenter</b>	Deniqua Boston
<b>Attachments</b>	1. V 3 More than Human Art Plaque [3.4.1] 2. Colouring in pages More than Human To V P& UWA [3.4.2 - 6 pages]

#### Purpose of the item

*Inform the working group of the events and education program development and delivery.*

#### Outcome/Discussion

The group is aware and informed of the activities planned.

CR DEV: Feels there is a jump between the dream and the reality from the student projects to the identified ways in which you can contribute, and there is no tool of measurement integrated into the citizen science program.

DB: The aim of the exhibition is to present the students work to the community and use it to inform the residents of the non-human inhabitants within the Town.

The citizen science program is the first step to delivering the UFS Citizen Science Program action and to be developed over time. We are looking for collaboration opportunities with organisations already delivering in this space.

EM: Supports link in with Rewild. Prefers the wording 'Garden' as opposed to 'Backyard'. Simplify language to everyday terms or give definitions.

#### Strategic outcomes

Nil

#### Items for information

UWA Exhibition - 30 August Exhibition Opening Night. 11 Sept – 6 Nov Exhibition on display at the library Supporting activities – People's Choice Award, and colouring in competition.

UF Citizen Science - Program soft launch in conjunction with the exhibition. [Town of Victoria Park Urban Forest Citizen Program](#).

External engagement – Meeting with Perth NRM on the 30 Aug, to identify how we can work together to develop the education/ citizen science program and utilise resources.

## 4 Items for discussion

### 4.1 2024 Project Planning

<b>Reporting officer</b>	<i>Deniqua Boston</i>
<b>Origin of request</b>	<i>IAP and engagement with the community in delivery of the program.</i>
<b>Attachments</b>	1. Program Planning 2024 - Physical Project List [ <b>4.1.1</b> - 1 page]

#### Purpose of the item

To identify the key areas the IWG see as priority in delivering the 2024 planting season and UF program.

#### Outcome

Priorities identified and considered against budget availability.

#### Discussion points

What projects have been proposed, areas of focus in the Town, committed projects, budget availability.

DB: UF budget (\$380,000) for capital works has been allocated with the UF reserve funds available to make up the remaining to a full planting program.

ND: Are we seeing inflation impact what we can deliver?

DB: Some elements and materials we are seeing an increase of cost in the materials.

ND: Is the 5 year funding finite?

DD: We see the UF program as business as usual. The funding allocation ongoing is essentially the councils prerogative.

CR IFE: The motivation for funding UFS by council was committing to \$1mill to get the program off the ground not a finite contribution to the program.

RS: Are we happy to use the funds from reserves to make up the full program? No objections.

EM: Supports using the reserve funding and is aware the budget was going to be reduced but wants to support the budget doesn't get diminished over time. Would like it to be a strong program adequately funded by Vic Park.

#### Strategic outcomes

Nil

#### Next steps

Review the points that are discussed by the group and consolidate them into an action plan for delivery.

## Further information

Understanding of budget allocation

UF Project Proposals

## 5 General business

Nil

## 6 Actions from previous meetings

Action	Responsible Officer	Status/Comments
IAP Review	IWG	On pause till September.
Update UF Working Group Terms of Reference	DD +DB	Governance is taking this forward to council in October.
Fraser Park Project Proposal	RG + DB	Awaiting quotes for installation costing. Reply to a resident with follow up. Cocitrough location criteria drafted. Final edit before publishing on the website. *Note explicit reference that the first point of call is to protect existing habitat. Look for location opportunities
Thank you volunteer plaques to recognize UFS volunteer contribution.	Working Group	Separate working meetings to brainstorm ideas.
Look and funding for planting to entry locations of the Town		Consider funds required in 23/24 program planning.
79 Oats St. Bus Stop Thank you Project	DB	Issue sketch plan to engineering for cost and feasibility.
Councilor Training Tuesday. Present UF program delivery methods, goals and challenges, with the aim to re-educated the council on the Urban Forest Program.	DB	Schedule a time in November post-election. Look at scheduling a Town tour of the program projects post training on Tuesday to embed knowledge.
UF Grant Management Practice		Review and update the document to clarify the max tree pot size Due: Nov 2023

DD: Thank you everyone for a fantastic planting season and your contribution to helping out at the planting days and events.

## 7 Close

The meeting closed at 08:30